

COVID SAFE OPERATIONAL PLAN



Incorporating COVID SAFE PLANS:

- Outdoor Recreation Activity Providers
- Zoo and Aquarium Association Australasia
- Outdoor Education Providers

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Interaction Between Approved Industry COVID SAFE Plans

If there are multiple activities being undertaken at a venue/facility (for example - dining, outdoor recreation, outdoor education, approved training courses, tourism, fitness or sports), several approved industry plans may apply. If this is the case, the following will apply:

- Where there is clear separation between the activities (e.g. recreation and dining) the relevant plan applies to the relevant area. A COVID Safe Statement of Compliance for the appropriate plan will be displayed in each area. Providers that have opted-in to comply with the relevant Industry COVID Safe Plan in stage 2 may continue to display the Statement of Compliance previously provided.
- Where the activities cross over (for example amenities, entry/exits, carparks):
 - » Where possible, these areas of cross over will be minimised. This could be done by designating a particular entry, exit, amenities and carpark for each activity.
 - » Where the cross over cannot be minimised, a decision will be made as to which plan takes priority in which common area and will be followed.
 - » For example, the entry, exit, carpark and amenities may be common to both activities and will be managed under the dining plan.
 - » In this case the entity responsible for the dining plan will ensure these areas are appropriately managed and separate groups from the dining and recreation activity will not intermingle.

This Plan accepts as key considerations that:

- The health and safety of participants, workers (paid and volunteer), families and the broader community is the number one priority;
- Participants, workers (paid and volunteer), families and the broader community may need to be engaged and briefed on a Providers specific COVID Safe operational business plan;
- Outdoor Spaces will be assessed and appropriate plans developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;

and

- At every stage of the return to play process, Outdoor Recreation Activity Providers must consider and apply all applicable State Government and local restrictions and regulations. Outdoor Recreation Activity Providers must be prepared for any localised outbreak associated with outdoor recreation operations or in the local community.

School-aged children are understood to be at lower risk of infection from COVID-19 than adults, and advices issued from Australian Health Protection Principal Committee (AHPPC) state that: AHPPC continues to note that there is very limited evidence of transmission between children in the school environment; population screening overseas has shown very low incidence of positive cases in school-aged children. In Australia, 2.4 per cent of confirmed cases have been in children aged between 5 and 18 years of age (as at 6am, 22 April 2020). AHPPC believes that adults in the school environment should

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practice room density measures (such as in staff rooms) given the greater risk of transmission between adults. The measures outlined in this plan are focussed on maintaining physical distancing in adult to adult, and minimising adult to child and child to child interactions and physical contact, where possible.

PLEASE NOTE:

Adults must maintain physical distance of 1.5 metres

Staff must maintain physical distance of 1.5 metres

Physical distancing does not apply when participating in the outdoor recreation activity session, contact is permitted.

OUTDOOR RECREATION ACTIVITY SESSION COMMENCES ON ARRIVAL AT THE FARM AND FINISHES ON DEPARTURE. Physical distancing applies when not participating in the outdoor recreation activity session.

(Defined as 'field of play' and 'outdoor recreation activity session')

Teaching staff/Group leaders are responsible for supervision and social distancing of students and attending adults during meal break times.

Area	Protocol	Document / Notes
Approvals	<ul style="list-style-type: none"> Operating under COVID Safe Industry plans approved by State Government All insurance cover is current and up to date 	<ul style="list-style-type: none"> See P.1 for details of COVID Safe plans being followed
Education and Training of workers (paid and volunteer)	<ul style="list-style-type: none"> Management in charge of all activities on farm Cleaning staff completed COVID Safe Cleaning through Quality Tourism Framework Management will review and change procedures as necessary to ensure staff are kept up to date with the latest regulations 	<ul style="list-style-type: none"> Training is not mandatory as no COVID safe checklist is required COVID Safe Cleaning completed through Tourism Framework Management (Kay Tommerup) has completed training for Dining In to ensure some formal training has been completed Physical distancing does not apply when participating in the outdoor recreation activity session, contact is permitted. Physical distancing applies when not participating in the outdoor recreation activity session
Outdoor Activity Processes	<ul style="list-style-type: none"> Number of participants for the delivery of outdoor recreation activities will be based on occupant density of; one person per two square metres for venues or spaces of 200 square metres or less (up to a total of 50 people), and one person per four square metres for venues or spaces of 200 square metres or more. NOTE: Physical distancing does not apply when participating in the outdoor recreation activity session, contact is permitted. ACTIVITY COMMENCES UPON STEPPING ONTO THE FARM AND FINISHES UPON LEAVING THE FARM Contact tracing information is obtained from all attendees via health declaration form and waivers. Teacher declaration stating all forms are submitted fully completed. Health declaration retained for 56 days. Entry and exit time of group is recorded on teacher declaration form. Not more than one school/group is permitted on site at any one time – no overlap Hand washing and sanitiser is available at many locations throughout the activity areas No sharing of feed buckets or equipment is permitted Hand washing and hygiene is essential All participants must wash hands/sanitise during and between activities and, as required 	<ul style="list-style-type: none"> Covid 19 self declaration form Consent to Attend Teacher Declaration

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Physical Distancing	<ul style="list-style-type: none"> • Adults must maintain physical distance of 1.5 metres • Staff must maintain physical distance of 1.5 metres • Physical distancing does not apply when participating in the outdoor recreation activity session, contact is permitted. • OUTDOOR RECREATION ACTIVITY SESSION COMMENCES ON ARRIVAL AT THE FARM AND FINISHES ON DEPARTURE. • Physical distancing applies when not participating in the outdoor recreation activity session. • Teaching staff/Group leaders are responsible for supervision of students and attending adults during meal break times. 	
Personal Health	<ul style="list-style-type: none"> • Staff are aware they are not to attend if unwell or showing any signs/symptoms of COVID 19 • Teachers are aware that this business is required to refuse entry to anyone showing symptoms of COVID 19 • All attendees must wash hands prior to and after activity and use hand sanitiser where applicable 	<ul style="list-style-type: none"> • The definition of “field of play” is the pitch, court, field, pool or other facility that the sport, recreation or fitness activity is generally conducted on (including farm). • Physical distancing does not apply on the “field of play” where the activity is being carried out, but should be observed to the extent possible in all other areas of the “field of play”.
Hygiene	<ul style="list-style-type: none"> • Alcohol sanitiser is provided throughout the activity area • Hand washing facilities with antibacterial hand soap, running water and paper towel are available • Environmental cleaning is carried out prior to, during and after activity • Amenities block (toilet and handwashing area) is cleaned hourly including high touch point surfaces such as door handles, taps, sanitiser and soap containers • Picnic blankets for seating are not shared between groups. Children are required to use the same picnic blanket and sit with the same group during the farm visit • Cleaning and disinfection of all areas is conducted prior to, during and after activity • Hand and respiratory hygiene are encouraged 	<ul style="list-style-type: none"> • Cleaning schedule completed by cleaner for each group visit
Managing stress	<ul style="list-style-type: none"> • Regular communication with staff to ensure they are able to discuss how they are feeling, if they are worried about anything at work, if they are comfortable with the procedures of the business operational plan and their role within it 	
Communications	<ul style="list-style-type: none"> • Staff induction / health checklist completed prior to each new activity group • Hygiene, health and hand washing signage • Communicate regularly with staff regarding current outbreaks • Review updates on outbreaks and contact tracing notifications – communicate these to staff via direct discussion 	
Events	<ul style="list-style-type: none"> • Separate documentation for events • Forms part of tourism covid safe planning 	

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<p>Management of unwell participants and workers</p>	<ul style="list-style-type: none"> • Prevent attendance if presenting symptoms before activity commences. • Any person who has symptoms related to COVID-19 must be excluded from site or isolate at first aid area • Anyone who is unwell or develops a fever, a cough, sore throat or shortness of breath, must contact a doctor or call 134COVID (13 42 68). • Liaise with public health authorities and facilitate the sharing of information about all symptomatic participants at an activity, subject to privacy law. • Follow instructions from health authorities regarding contacting of workers and participants (refer to attendance register) if an activity attendee or worker subsequently becomes unwell with COVID-19. If an outbreak does occur at your facility, the attendance register will need to be provided to relevant authorities (i.e. Queensland Health) in a timely fashion. • Communicate isolation and medical procedures for all participants, workers (paid and volunteer) and their families at the onset of any symptoms including facilities that can be used to manage symptomatic participants • Identify with clear and unambiguous signage, a space that can be used to isolate workers or participants who become unwell at an activity and cannot leave immediately. The isolation area should be equipped with necessary PPE supplies to facilitate hand hygiene and respiratory etiquette. • Train workers (paid and volunteer) regarding management of workers or participants with a probable or confirmed case of COVID-19, ensuring workers understand that anyone who becomes unwell should be immediately isolated and provided with tissues, rubbish bin, hand sanitiser and a facemask, if available to cover coughs and sneezes. Establish procedures to help unwell workers or participants leave the activity as soon as possible, including:–Informing the supervisor of an unwell worker,–Arrangements should be made for the person to be sent home or to access medical assistance,–If the unwell person needs to access medical assistance, they should call ahead and advise of their symptoms so that medical staff can prepare for their visit • Professional cleaning service to be contracted should there be a confirmed case of COVID 19 on site 	
<p>Records of Safety/ Risk Management Processes</p>	<ul style="list-style-type: none"> • Documents outlining processes 	<ul style="list-style-type: none"> • Risk Register • Work health and safety plan for COVID-19 • COVID19 Business Cleaning Policy and Procedures