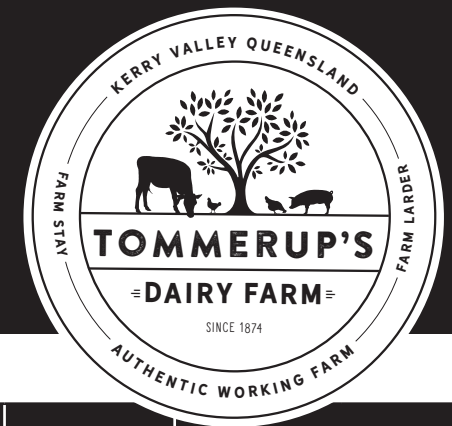


SCHOOL GROUP RISK ASSESSMENT



WHAT ARE THE HAZARDS?	WHO MIGHT BE HARMED AND HOW?	WHAT ARE YOU ALREADY DOING?	WHAT FURTHER ACTION IS NECESSARY? SUGGESTIONS BELOW	ACTION BY WHOM?	ACTION BY WHEN?	DONE
COVID-19 from customers who are infected	Family members, staff or other customers catching COVID-19 (could result in serious illness or death)	<p>Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority.</p> <p>Frequently touched surfaces including door handles/knobs, EFTPOS facilities, tables, remote controls are regularly cleaned and sanitised.</p> <p>Customers are requested to leave any used DVDs, games, books in the specified box in each of the houses so these can be thoroughly cleaned and sanitised.</p> <p>Signage is placed around common areas to remind visitors to keep 1.5 metres distance.</p> <p>Online purchasing – click and collect is encouraged.</p> <p>Alcohol based hand sanitiser is provided at the larder shop, the dairy, animal feeding stations, hand washing areas and in each house.</p> <p>Posters on hand washing are prominent at hand wash areas.</p>				
COVID-19 from customers who are infected DAIRY	Family members, staff or other customers catching COVID-19 (could result in serious illness or death)	<p>No visitors are permitted to enter the milk room at the dairy or to have contact with the milking cows within the dairy. All dairy activities are viewing only.</p> <p>Frequently touched areas at the dairy are cleaned between visitors.</p> <p>Extra space has been allocated to ensure social distancing is able to be upheld.</p> <p>One group at a time to visit the dairy to view the milking.</p> <p>All visitors to the dairy viewing area must wash hands and sanitise prior to entry and upon exiting the viewing area.</p>				

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COVID-19 from customers who are infected ANIMAL FEEDING	Family members, staff or other customers catching COVID-19 (could result in serious illness or death)	Paper bags or individual/family group buckets are used for animal feeding activities and disposed of (paper bags) or cleaned prior to reuse on completion of the activity. Buckets are not reused during an event or group activity. Visitors must wash hands and sanitise prior to any animal feeding activities.				
COVID-19 from customers who are infected MARKET DAYS	Family members, staff or other customers catching COVID-19 (could result in serious illness or death)	Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority. Frequently touched surfaces including door handles/knobs, EFTPOS facilities, picnic tables, are regularly cleaned and sanitised. Signage is placed around common areas to remind visitors to keep 1.5 metres distance. 4m2 rules is applied to visitor numbers in picnic areas and common areas. Entry is via booking only and all activities are pre-booked Numbers of visitors are monitored and restricted Visitors are checked in and out at front gate Records of visitors are kept for at least 60 days post visit Alcohol based hand sanitiser is provided at the entry to the farm, larder shop, animal feeding stations, entry to animal feeding area, hand washing areas Posters on hand washing are prominent at hand wash areas.				

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<p>COVID-19 from staff who are infected</p>	<p>Other staff or visitors catching COVID-19 (could result in serious illness or death)</p> <p>Risk is low – there have been few new cases</p>	<p>Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority.</p> <p>Frequently touched surfaces including door handles/knobs, EFTPOS facilities, picnic tables, are regularly cleaned and sanitised.</p> <p>Staff have been briefed on symptoms of COVID-19 and have been told to stay home if they aren't feeling well</p> <p>If a staff member becomes unwell at work, a process is in place to isolate them and arrange for them to be sent home to receive medical attention.</p> <p>Soap and water for hand washing and paper towel for hand drying is available in bathrooms, behind the counter.</p> <p>Alcohol based hand sanitiser is also available in all staff areas including bathrooms, behind the counter.</p> <p>Farm guides must wash hands and sanitise prior to mixing feed and filling bags for feeding activities</p>				

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	SCHOOL EXCURSIONS	<p>Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority.</p> <p>Frequently touched surfaces including door handles/knobs, EFTPOS facilities, picnic tables, are regularly cleaned and sanitised.</p> <p>Social distancing between adult supervisors, staff members and attending parents is required at 1.5metres.</p> <p>COVID-19 Operating Guidelines for Qld State Schools suggests students are not required to social distance in the school environment. Tommerup's Dairy Farm will comply with PART 1 — DIRECTION – RESTRICTIONS ON BUSINESSES, ACTIVITIES AND UNDERTAKINGS on the basis that occupant density is:</p> <p>no more than one person per 2 square metres (up to a total of 50 people) for venues or spaces of 200 square metres or less; public health controls. Note – people should observe physical distancing to the extent possible. An extension to the dairy footprint will allow for extra spacing between students.</p> <p>One school is permitted on-site at any given time.</p> <p>Farm guides must wash hands and sanitise prior to mixing feed and filling bags for feeding activities</p> <p>Hand washing and sanitising is required regularly during school visits.</p> <p>Records of all students and adults visiting the farm will be kept for at least 60 days.</p> <p>Soap and water for hand washing and paper towel for hand drying is available in bathrooms.</p> <p>Alcohol based hand sanitiser is also available at the bathroom and various areas around the farm.</p> <p>School staff are responsible for ensuring that the guidelines set out in Tommerup's Dairy Farm Risk Register meet the requirements of their school's COVID policy prior to attending a farm excursion.</p>				

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Persistent use of hand sanitiser	Dermatitis	Staff are encouraged to wash hands with soap and water for 20 secs where possible as an alternative to hand sanitiser in non-medical situations	Ask staff if they have a history of dermatitis or allergy to alcohol			
Persistent use of latex gloves	New or aggravated latex sensitivity	Staff are provided with non-latex gloves or remove gloves when not necessary	Ensure latex free gloves are purchased			
Car park – moving vehicles	Visitors – physical injuries - falls from getting in and out of cars, mini bus or coach. Visitors struck by vehicles.	Staff to maintain proper control on the bus/coach. Children stay on bus until instructed to get off. Supervision of car park. One way systems. Maintain surface of parking area.				
Public access/ roads vehicle movements	Visitors entering farm on foot - passing from one part of farm to another struck by vehicles.	On large open days parking in paddock only with pedestrian traffic only past that point.				
Lost or disorientated visitors	All visitors - wander into unsafe areas.	Signage. Students and supervisors to remain in designated areas. Farm guides available to assist with directions Clearly marked FARMERS ONLY areas				
Farm vehicles and machinery (not part of a demonstration)	All visitors – physical injury struck by moving vehicles or machinery.	Do not carry out vehicle and machinery movements during farm visit.				
Machinery Workshop activities	All visitors - physical injury from slips, trips and falls.	Prevent access to workshop. Do not carry out maintenance or work in workshop during farm visit.				
Uneven ground, steep paths	Visitors on nature trails, farm walks – slips, trips and falls.	Choose a safe route or path – walk and check route for hazards. Cordon off problem areas – ‘farmer only’. Warn visitors before setting off. Signage.				

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Fences and gates; electric fences	Visitors physical injuries – cuts, grazes, etc. Contamination of visitors from touching farm animals or contaminated surfaces followed by ingestion of micro-organisms; electric shock from touching live fences.	Maintenance of fences and gates. Provide hand-washing facilities. Information and signage. Viewing points with mesh fencing rather than electric or barb. Mark out of bounds areas and review with visitors, students and supervisors on arrival at the farm.				
Grain silos, bins and stores	All visitors – inhaling harmful grain dust; physical injury from falls; entrapment/suffocation.	No access to grain silos is allowed. Fenced off area. Ladders on grain silos either locked at a safe height or removed.				
Dairy	Visitors at milking demonstration – slips on wet surfaces. Contamination with manure, dirt inhalation.	No running policy within the dairy complex. Designated viewing area and visitors kept behind safety viewing line. Visitors supervised with young children supervised at a ratio of 1:5. Visitors reminded not to put hands in mouths before washing hands. Handwashing facilities provided. Signage to remind visitors about safety requirements. Cows are leg roped and have backing chain to ensure they are secured prior to visitors entering the area. Cows are vaccinated for leptospirosis annually. Clean dairy prior to visit. Visitors are aware QFever is a risk from contact with bush animals, cows, sheep and goats. https://www.qfever.org/aboutqfever Hose down holding yard and designated viewing area just prior to visit to ensure dust is kept to a minimum. Designated viewing area/ access routes. No sampling/tasting of raw milk.	Hand sanitiser provided as well as anti-bacterial handwash, running water and paper towels provided on farm at all times.			
Static machinery (tractors, harvesters, cultivation equipment, ATVs)	Visitors climbing on and playing with machinery displays – physical injury from contact with dangerous parts e.g. spikes or falls from height.	All static machinery is stored in 'farmer only' areas. Sitting on the tractor is permitted with supervision by an adult. Tractor remains static with battery removed. Signs to indicate children must be supervised by an adult at all times				

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Working machinery (e.g. bale-wrapping, spraying, feeding or bedding animals with machines etc)	Visitors viewing machinery demonstrations – physical injury from contact with dangerous parts.	No working farm machinery used for farm visits.				
Zoonoses,	Visitors feeding, petting or stroking calves, sheep, lambs, pigs, piglets, goats, kids, or contact with their dung, contaminated surfaces fences, and pens.	Hand-washing facilities include the following: Basins, Liquid soap, Paper towels, Running water. Hand sanitising stations provided. Signage and supervision by trained staff/helpers must be provided. Explain to visitors they cannot put their hands in their mouths, smoke, eat or drink before washing their hands because of the risk of infection. Animals in contact area clean and healthy. Designated eating areas where contact with animals prevented.				
Poultry	Visitors petting hens, chicks; feeding the chickens pecked, scratched.	No visitor access to pens of large animals. Feeding and petting through fences only. Explain to visitors that sudden sounds or movement may frighten animals. Use signage and supervision by trained staff/helpers. Children must be supervised by an adult. Move less docile animals away from visitor area. No access to collecting yards. Clear areas of accumulated dung. Define pathways and keep clean. Clean gates, partitions. Apply fresh bedding before visit. Animals wormed prior to visit.				
Sheep, pigs, cows, goats	Visitors entering animal pens; feeding the animals; herding animals; performing simple farmyard tasks, contamination with dung, trampled; crushed; bitten; kicked; butted.					
Manure	Visitors viewing animals or entering livestock sheds walking through manure; touching manure on gates/walls/ partitions contamination on shoes, laces, pushchair wheels; slips, trips and falls.					

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Farm pets – dogs	All visitors, especially children – bitten; scratched;	Supervision of pets required as with all animals				
Fuel storage tank	All visitors – personal contamination, fumes, burns	Keep fuel tank locked. Prevent access. Supervision.				
Animal feeds	All visitors – ingestion of feeds or contamination with micro organisms	Prevent access to feed stores. Supervision of feeding animals. Use only fresh animal feed for visitor animal feeding. Signage – adult supervision required	Teachers to ensure that any child with allergies to dust, grasses or breathing issues does not participate.			
Flora and fauna	Visitors on farm walk or nature trail – ingestion of poisonous fruits or berries etc.	Check routes beforehand. Supervision. Warn visitors before setting off. Avoid known hazards on route.				
Chemical and veterinary products	All visitors – ingestion of harmful chemicals, breathing vapour or skin; contamination	Chemical and veterinary products locked away in a suitable store. Access to store prohibited.				
Food, refreshments	Visitors who eat food supplied at venue – food poisoning, illness	Provider must have food safety certification.				
Sun Exposure, Heat Stroke	All visitors – exposure to sun during the course of visit, animal feeding areas are not shaded.	Hats, regular application of sunscreen and plenty of water to drink recommended. Take regular breaks to shaded areas. All rest areas located in the shade. Erect shade structures over animal feeding areas on days of extreme heat. Recommend visits during Autumn to Spring for school groups.	Ensure students have plenty of cold water to drink – eskies are good idea. Every child must wear a broad brimmed hat and apply sunscreen regularly. Teachers to ensure drinking water is brought with students. No drinking water provided on farm.			